

MC2: Mentoring Children Cooperatively

At Northwest church of Christ
6059 Azle Avenue, Fort Worth, Texas 76135

REGISTRATION FORM

MOTHER: _____ Email: _____	Cell #: _____ _____
FATHER: _____ Email: _____	Cell #: _____ _____
Student 1.	DOB
Student 2.	DOB
Student 3.	DOB
Student 4.	DOB
Student 5.	DOB
Student 6.	DOB
Home Address: _____	
City: _____	Zip: _____
Do any of your children have food or substance allergies? ____ Yes ____ No If yes, please list all allergens:	

Release of Liability and User Indemnity Agreement for Northwest church of Christ

I hereby acknowledge that my family has voluntarily agreed to participate in the 2017/2018 activities and classes organized by MC2 (at Northwest church of Christ located at 6059 Azle Avenue, Fort Worth, Texas 76135), which is not in any form a legal entity; that there exists no formal contract between myself and MC2, but only informal agreements between myself and other parents to perform voluntary duties in support of the classes taught at MC2. I understand and agree that any bodily injury, death, or loss of personal property and expenses thereof, as a result of mine or my child's negligence in any activities associated with or held at MC2 are my own responsibility. I understand that I am responsible for any medical expenses incurred in the event of needed medical attention for myself or for my children/wards. I further agree that I will be financially responsible to repair or replace all items owned by MC2 which are lost, damaged, or neglected by myself or my children/wards. As a member, I also agree to let MC2 cooperative use any/all photographic or video images of my family that are recorded during co-op activities for marketing, advertising, or display purposes. I understand that MC2 will never publicly identify myself, or my family members, in any of its recordings. I agree to defend, indemnify, and hold harmless Northwest church of Christ and all its members, employees, and the parent organizers of the cooperative known as MC2, for any injury or death caused by, or resulting from, my own or my child's/ward's participation in the activities, scheduled or unscheduled, whether or not such injury or death was caused by my or their negligence or from any other cause. By my signature below, I certify this is a release of any and all liability for Northwest church of Christ, MC2, and the parent organizers of MC2.

Parent/Legal Guardian

Signature Date

Member Questionnaire *MC2 Mentoring Children Cooperatively*

NAME: _____

Check All Areas of Teaching or Assisting Interest:

- | | | |
|---|--|---|
| <input type="checkbox"/> Acting/Drama | <input type="checkbox"/> Health/Anatomy | <input type="checkbox"/> Physical Education |
| <input type="checkbox"/> Art | <input type="checkbox"/> History | <input type="checkbox"/> Recess |
| <input type="checkbox"/> Building/Engineering | <input type="checkbox"/> Home Economics | <input type="checkbox"/> Sciences |
| <input type="checkbox"/> Business | <input type="checkbox"/> Home/Car Repair | <input type="checkbox"/> Sewing |
| <input type="checkbox"/> Chess | <input type="checkbox"/> Journalism/Newsletter | <input type="checkbox"/> Singing/Choir |
| <input type="checkbox"/> Computers | <input type="checkbox"/> Language Arts | <input type="checkbox"/> Social Studies/Geography |
| <input type="checkbox"/> Cooking | <input type="checkbox"/> Math | <input type="checkbox"/> Sports |
| <input type="checkbox"/> Crafts | <input type="checkbox"/> Money/Economics | <input type="checkbox"/> Typing |
| <input type="checkbox"/> Foreign Language | <input type="checkbox"/> Music | <input type="checkbox"/> Writing |
| <input type="checkbox"/> Games | <input type="checkbox"/> Nursery | <input type="checkbox"/> Yearbook |
| <input type="checkbox"/> Government | <input type="checkbox"/> Photography | <input type="checkbox"/> _____ |

Check Areas of Support Interest:

- | | | |
|--|--|--|
| <input type="checkbox"/> Book Fair | <input type="checkbox"/> Cleaning | <input type="checkbox"/> Outside Lunch Monitor |
| <input type="checkbox"/> Social Media | <input type="checkbox"/> Co-Op Set Up | <input type="checkbox"/> Website support |
| <input type="checkbox"/> Inventory Control | <input type="checkbox"/> Event Planning | <input type="checkbox"/> Clerical Assistance (Outside Co-op hours) |
| <input type="checkbox"/> Lunch Duty | <input type="checkbox"/> Admin Assistant | <input type="checkbox"/> _____ |
| <input type="checkbox"/> Copies | <input type="checkbox"/> Fundraising | <input type="checkbox"/> _____ |

Check ages you enjoy working with:

- | | | |
|---|--------------------------------------|---|
| <input type="checkbox"/> Infant – 2 | <input type="checkbox"/> Pre-School | <input type="checkbox"/> Lower Elementary |
| <input type="checkbox"/> Upper Elementary | <input type="checkbox"/> Junior High | <input type="checkbox"/> High School |

Please share any thoughts, concerns, suggestions, questions, or comments about the Co-Op, your student's classes, or your parent's assignment.

FAITH AFFIRMING SCRIPTURES:

Upon application to Mentoring Children Cooperatively, all members attest that:

- "...God has highly exalted Him and bestowed on Him the name that is above every name, so that at the name of Jesus every knee should bow, in heaven and on earth and under earth, and every tongue confess that Jesus Christ is Lord, to the glory of God the Father." Philippians 2:9-11

- "Jesus said to him, I am the way, the truth, and the life. No one comes to the Father except through me." John 14:6

- "All scripture is breathed out by God and profitable for teaching, for reproof, for correction, and for training in righteousness, that the man of God may be complete, equipped for every good work." 2 Timothy 3:16-17

Parent/Legal Guardian

Signature Date

Parent Policies

• I UNDERSTAND AND AGREE TO THE ABSENTEE POLICY: Over 3 absences or excessive tardy arrivals in one semester is grounds for my family's immediate removal from the co-op, without refund. I understand that ARRIVAL AFTER 8:45 AM IS CONSIDERED A TARDY ARRIVAL. 2 tardy arrivals is equal to one absence. This policy is non-negotiable for new families.

- I understand that ALL members must notify an Administrator as soon as they are aware that they will be absent or late.
- As a LEAD TEACHER, if I am to miss co-op for any reason, I understand that it is **MY** responsibility to contact the Assistant teacher and supply them with the needed materials to teach my class.
- As a **NEW MEMBER**, I will not leave my children alone in the building without me for any reason. If I must leave, I will first notify an Administrator and take my children with me. As a **RETURNING MEMBER**, if I must leave for any reason, I will first notify an Administrator and either take my children with me, or sign a Temporary Oversight Form to leave them at Co-Op.
- Before classes begin, I will turn in all paperwork to Administration regarding Legal Guardianship for any children that I enroll in MC2 who are not my own (Guardianship paperwork can be found on our website, or in the FILES section of the Yahoo Group). This applies **ONLY** to children that the adult member either homeschools during the week, or babysits during the week, and may not include children whose parents simply don't want to attend.
- If my children or I are contagiously ill I will keep that member out of co-op to avoid exposing others. I understand this means they or I must be fever free for 24 hours before returning to classes on Friday. If I am ill and cannot attend, I have the option of sending another adult **RELATIVE** in my place to bring my children and fulfill my parental responsibilities at the co-op, to avoid being counted absent.
- I will comply with copyright laws. If I distribute copies, I will have permission from the creator or publisher.
- If I make a mess, I will clean it up. I will ensure that the classroom is left the way it was found or arranged to the specifications of Northwest church of Christ. I will ensure that my child/ward respects all church property, and I accept all financial responsibility for restoration and/or replacement of any church or MC2 property that my child/ward or I damage in any way.
- I understand that it is my duty to see that all children in my care complete the homework and class requirements of each class they take. I understand that they are expected to participate in the classes they are enrolled in.
- I am responsible for the behavior of my children. I will ensure that they are meeting MC2 expectations, and be ready to appropriately correct them should a problem arise.
- I understand that cell phone usage and texting are prohibited during classes by children and parents, unless permission is given by the LEAD TEACHER to use it for class. If I must make/receive a call or text, I will step out of the classroom. I agree to uphold this standard and require the same of all children in my care.
- I will check my email every Friday morning at 7am. Occasionally our Friday classes must be canceled due to inclement weather, illness among the majority of teachers and students, or other unforeseen circumstances. When that happens, notice will go out via Yahoo group email by 7:00am on the day of classes.
- If I have a conflict or problem, I will first talk to the other concerned party privately to settle the issue (Matthew 18:15). If we cannot resolve the problem I will invite an Administrator to mediate and assist us in problem-solving. I agree to avoid involving any other families from MC2 who are not already directly involved with the issue at hand.
- I will strive for peace by not gossiping or speaking unkindly of other co-op participants, or in any way seek to discredit or harm anyone in our co-op community. If I have a problem, I will see the above rule.
- Through open communication, a love for cooperative learning, and an appreciation for the strengths, talents, and diversity among us, I commit to contributing my best efforts to make MC2 classes a wonderful place to learn.
- I understand that registration fees and class fees are non-refundable, and do not "roll over" to the next semester.

Homework Policy

1st offense: Teacher notifies student and parent.

2nd offense: Teacher notifies Administration, and Administrators will meet with parent & student.

3rd offense: Student is removed from class and into Study Hall. Alternate class choice will NOT be given. Re-admittance to class is also NOT permitted after the 3rd offense.

- As a LEAD TEACHER I will inform my students what is expected of them, **verbally and in the form of a syllabus**, on the first day of class. I will also provide a copy of these requirements to MC2 Administration. (Realistic homework expectations, class participation requirements, supplies, make up work for absences, class behavior, etc.). **Teachers who do not take these steps will have no recourse to handle students who do not comply.**

Parent/Legal Guardian

Signature Date

Student Policies

Dear students, we love you, your parents, and all of our precious members! We want everyone to have a positive experience at MC2. We are here for you, and cherish the opportunity to help you in anyway. Please let us know if there is anything we can do for you. It is our prayer and hope that all our members be blessed by MC2, so please agree to:

Allow fellow students to learn by treating everyone with respect, and behave in a way that honors the Lord.

No abusive, inappropriate, or intimate physical contact between students or other members. Please keep your hands to yourself.

Talk in class only when it is your turn, or when permitted by the teacher. Use language that is not hurtful, obscene, or belittling. Use honorable speech that edifies, and avoid gossiping and teasing. Speaking to or treating any adult in a disrespectful manner is prohibited. If an adult is being rude or abusive, PLEASE let your parents and an Administrator know IMMEDIATELY. We care about your well-being!

STUDENTS WHO DO NOT COMPLY WITH THESE RULES WILL BE ASKED TO LEAVE THE CLASSROOM IMMEDIATELY, and released to a parent/guardian. Any student who persists in disturbing classmates and/or disobeying the above rules MAY BE REMOVED FROM THE COOPERATIVE PERMANENTLY.

Dress modestly and appropriately.

When attending Co-op, or any outside functions associated with the co-op, please honor the Lord, yourself, and your fellow participants by wearing modest apparel. We ask that you respect the following dress codes:

- No “short” shorts or mini-skirts. Please make sure all hemlines fall to the knees, NOT ABOVE.
- No spaghetti straps, strapless shirts/dresses, halter tops, or tube tops. All shirts must have at least a short sleeve. If your shoulders are bare, please do wear that top to Co-Op.
- No apparel with obscene words or graphics.
- No bathing suits.
- No cleavage baring necklines or mid-drift revealing tops.
- No sagging pants that show underwear.
- If participating in a physical activity such as PE or Self Defense, please wear shorts under skirts.
- Brassieres must be worn by all post-pubescent females.
- Shoes must be worn by all participants at all times.

Protect and take good care of both the church’s and co-op’s belongings and buildings.

HANDLE/USE ONLY those objects you have been instructed to touch or handle.

WALK; do not run, in ALL parts of the building at all times. Run outside.

CLEAN UP all messes you make.

ENTER only the areas of the building you have been instructed you may go.

REPAIRS RESULTING FROM DAMAGES CAUSED BY RECKLESS BEHAVIOR THAT IS CONTRARY TO THESE GUIDELINES WILL NEED TO BE PAID FOR BY THE FAMILIES OF THE CHILDREN INVOLVED.

By signing here I confirm that my children and I have read, understood, and agree to abide by these policies.

Parent/Legal Guardian

Signature Date

All Children capable of signing (separated by commas)

Class Fee Policy

This and all agreements are between consenting individuals participating in the MC2 co-op. MC2 is not an established legal entity of any kind, and the Administrators are only volunteers that do not assume any legal responsibility.

As a Member I agree:

- _____ Once class fees are set in writing by MC2 at registration they will not be changed.
- _____ I am required to pay all of my family's class fees in full. Failure to do so will restrict my family from co-op participation.
- _____ It is my responsibility to check the fees of the classes my children select for an idea of how much I will need to pay before we commit to those classes.
- _____ If it is deemed later in the semester that items are still needed to adequately complete the subject, and the cost will exceed the collected class fees, families will collectively supply the needed items and/or services.
- _____ **If I choose to change my child's class after the semester has already started, I am responsible for paying both the class fees of the original class and the new class. This is non-negotiable for all members.**

As a Teacher I agree:

- _____ Reimbursements for expenditures will be made only with accompanying receipts and completed Reimbursement Form. No exceptions.
- _____ Teachers will be notified when their total class fee budget is almost spent.
- _____ All non-consumable items reimbursed by MC2 will belong to the co-op, and will be kept for future use. I will not be reimbursed for items I intend to personally keep.
- _____ I will not make any large or expensive purchases without conferring with MC2 Administration first. MC2 may be able to locate an alternate and cheaper source, or it may be an item the co-op can pay for without spending my class budget.
- _____ As a teacher, it is MY responsibility to be as accurate as possible when deciding class fees, and not make excessive requests for additional supplies.

Payment of fees:

- _____ The \$65 Registration Fee is due at the time of registration every semester, without exception.
- _____ All payments must be made by cash or check (payable to Angela Ferguson).
- _____ There is a \$30 returned check fee (charged by the bank).
- _____ If my check is ever returned for non-sufficient funds, I must pay in cash for the remainder of my membership.
- _____ I can pay my family's fees in full on first day of classes.
- _____ I can choose the payment plan: Class fee total divided into **3** payments. This does not apply to the Registration Fee. *Payment schedule will be outlined on semester calendars.*

Parent/Legal Guardian

Signature Date

Printed Name:

****For Returning Members unable to attend Registration***
CLASS CHOICES

	1st Period	2nd Period	3rd Period	4th Period
Student 1				
Student 2				
Student 3				
Student 4				
Student 5				
Student 6				
Student 7				
Student 8				
Student 9				
Student 10				
Parent 1				
Parent 2				